



Lease Collection made **EASY!**

PayLease Inc.
4455 Twain Ave.
Suite G
San Diego, CA 92120

Toll Free: (866) Pay-Lease
Phone: (619) 641-9255
Fax: (619) 641-9254
E-mail: support@paylease.com

Lessee Application and Agreement (“Agreement”)

1. Complete, sign and date this Agreement and keep a copy for your records.
2. If you will be using direct debit, please attach to this Agreement a voided check from your designated checking account ("Account"), which Account will be debited monthly for lease payments in the amount stated in the lease agreement between you and your property manager/lessor ("Lessor").
3. Send this Agreement, along with the attached voided check, to your Lessor for processing.
4. It takes 72 business hours for transactions to process. Business days are Monday-Friday excluding banking holidays
5. You may cancel a transaction or all future transactions at any time up to 48 business hours prior to debit by notifying your Lessor or Paylease. Notification includes via phone to Paylease or your property manager, e-mail to support@paylease.com, or fax to Paylease. Voice messages will not be accepted.
6. If you submit an e-mail address below, you will receive an e-mail notification prior to your debit day notifying you of your debit day and debit amount.

7. The service for direct debit is \$1.60!
 _____ **Number Day of Month to debit Lessee’s account**
 _____ **Initial Debit day (Month/Day/Year)**
 _____ **Final Debit Day (Month/Day/Year)**
 \$ _____ **Transaction Amount**

*Please fill out for Credit Card users

Credit Card Information:   

Card Type: Visa/MasterCard/Discover (Please circle one)

Card Number: _____

Card Expiration Date: _____
Month / Year

CVV2 Number: _____
On the back of Credit Card

First Name: _____

Last Name: _____

Address: _____

City: _____

State: _____

ZIP/Postal Code: _____

*3% service fee will be charged to your credit card

